

# Official Co-Curricular Record

## Hemant Gupta

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Authenticity Code:18872597058998064425

### Committees

Date	Activity	Purpose and Description	Learning Outcomes
2017-2018	Vice President Computer Science Graduate Society	Computer Science Graduate Society. The Vice President is responsible for: helping students in conveying information; helping students with issues; and organizing social meets where students can meet with fellow students and faculty. The average weekly time commitment is from 1 to 2 hours.	Appreciates Diversity Collaboration Effective Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility
2017-2018	Volunteer Canada-India Student Committee	The Canada-India Student Volunteer Committee is an initiative to identify and implement strategies that would enable Carleton international students to access information and resources to enable them to effectively integrate with the rest of the Carleton community. The Student Volunteer is responsible for: connecting with new students to increase membership through effective social media and networking skills; planning and executing monthly events. The average monthly time commitment is approx.10 hours.	Appreciates Diversity Collaboration Effective Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility

2018-2019	President Computer Science Graduate Society	Computer Science Graduate Society organizes meet and greet events like grad coffee social for the graduate students and faculty of School of Computer Science to join each other on a common platform and enjoy the event.&nbsp;	Appreciates Diversity Collaboration Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility
2018-2019	Volunteer Canada-India Student Committee	The Canada-India Student Volunteer Committee is an initiative to identify and implement strategies that would enable Carleton international students to access information and resources to enable them to effectively integrate with the rest of the Carleton community. The Student Volunteer is responsible for: connecting with new students to increase membership through effective social media and networking skills; planning and executing monthly events. The average monthly time commitment is approx. 10 hours.	Appreciates Diversity Collaboration Effective Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility

### Education and Outreach

Date	Activity	Purpose and Description	Learning Outcomes
2017-2018	Notetaker, Winter Semester PMC Volunteer	The Paul Menton Centre (PMC) is responsible for the coordination of academic accommodations and support services for students with visible and non-visible disabilities. The Volunteer Notetaker is responsible for uploading and/or scanning their own lecture notes to supplement those for classmates with disabilities such as visual impairments, Attention Deficit Hyperactivity Disorder (ADHD), and learning and physical disabilities that create difficulties with taking their own notes. The volunteer is expected to take clear and concise lecture notes as well as be organized, reliable, and self-motivated. The average weekly time commitment can vary depending on the number of courses assigned to the volunteer.	Intellectual Growth Social Responsibility

### Leadership and Development

Date	Activity	Purpose and Description	Learning Outcomes
2018-2019	Student Senator Senate	The Senate is the highest academic body of the University, and as such, it considers issues of academic importance covering a wide range of areas including curriculum and rules and regulations. Some student Senators act as representatives of student associations while others are general members of the student body. Student Senators are responsible for attending monthly Senate meetings and are asked to review key materials and to vote on a variety of issues. The average weekly time commitment varies.	Effective Oral Communication Enhanced Self Awareness Leadership Development Social Responsibility

2017-2018	Volunteer SOAR! Student Leadership Conference	The SOAR! Student Leadership Conference was a one-day conference focused on developing students' potential and evolution as leaders. This conference was for both new and seasoned student leaders, and was meant to explore and challenge notions and theories about leadership. Volunteers supported the execution of the conference by assisting with the following: registration set-up and processing; technical support during education sessions; coordinating lunch tickets; supporting the ballot counting and other responsibilities as necessary. The time commitment was approximately 8-10 hours.	Collaboration Intellectual Growth Leadership Development Organizing Initiatives
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## Societies

Date	Activity	Purpose and Description	Learning Outcomes
2017-2018	SPAC Organizer Institute of Electrical and Electronics Engineers	The Institute of Electrical and Electronic Engineers (IEEE) provides many services to students in all engineering disciplines including: workshops, technical presentation and career networking events. SPAC organizers were responsible for organizing the SPAC event. Doing all aspects and making sure the event is ready for the specific date. The time commitment is four hours per semester.	Collaboration Effective Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives
2017-2018	SLAM Mentor Institute of Electrical and Electronics Engineers	The Institute of Electrical and Electronic Engineers (IEEE) provides many services to students in all engineering disciplines including: workshops, technical presentation and career networking events. SLAM is the Stay Late And Make initiative which is Carleton's first makespace. SLAM happens every Thursday evening and encourages students to participate in extra-curricular projects that enhance their education and career. The average weekly time commitment is four hours.	Collaboration Intellectual Growth Leadership Development
2017-2018	Volunteer Institute of Electrical and Electronics Engineers	The Institute of Electrical and Electronic Engineers (IEEE) provides many services to students in all engineering disciplines including: workshops, technical presentation and career networking events. Volunteers are responsible for: working at the club office; recording sales; providing information about course packs to fellow students; assisting with stocking; and helping out at various events and activities. The average weekly time commitment is 1-3 hours.	Collaboration Leadership Development Organizing Initiatives
2018-2019	SPAC Lead IEEE Carleton	The Institute of Electrical and Electronic Engineers (IEEE) provides many services to students in all engineering disciplines including: workshops, technical presentation and career networking events. SPAC Lead was in charge of the SPAC organizers who were responsible for organizing the SPAC event. Doing all aspects and making sure the event is ready for the specific date. The average weekly time commitment can vary.	Appreciates Diversity Collaboration Effective Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility

2017-2018	Workshop Instructor Institute of Electrical and Electronics Engineers	The Institute of Electrical and Electronic Engineers (IEEE) provides many services to students in all engineering disciplines including: workshops, technical presentation, competitions, and career networking events. The many competitions we run during the year requires additional assistance from volunteers to carry out essential tasks. The Workshop Instructor is responsible for: Creating content for the workshop; coordinating with the Workshop director weeks in advance to setup room, and any equipment; and carrying out the responsibility of creating a safe environment to all participants. The average weekly time commitment is from 1 to 2 hours.&nbsp;	Collaboration Effective Communication Intellectual Growth Leadership Development Organizing Initiatives
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## Student Government

Date	Activity	Purpose and Description	Learning Outcomes
2018-2019	Council Member Graduate Students' Council	The GSA is the fully autonomous student body that represents the more than 3000 full and part-time graduate students registered at Carleton. One of the GSA's primary goals is to promote communication between graduate students and the university administration, as well as the various departments. By representing graduate students on university committees, the GSA is able to ensure that the interests and collective voice of Carleton grads are heard. Council members are the legislative authority of the GSA and has the final word on all matters. The average weekly time commitment can vary.	Appreciates Diversity Collaboration Effective Oral Communication Effective Written Communication Enhanced Self Awareness Intellectual Growth Leadership Development Organizing Initiatives Social Responsibility
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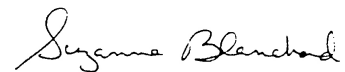
2017-2018

Member  
Graduate Academic Caucus

Graduate Academic Caucus represents students issue related to academics. Member's are responsible for: taking part in caucus meetings and discussing student issues; representing their specific department in meetings; and promoting the GSA in a positive manner. The average weekly time commitment is from 0.5 to 1 hour.

Appreciates Diversity  
Collaboration  
Effective Communication  
Enhanced Self Awareness  
Intellectual Growth  
Leadership Development  
Organizing Initiatives  
Social Responsibility

In witness thereof these signatures confirm the authenticity of this record: October 08, 2019



**Suzanne Blanchard**  
Vice-President (Students and Enrolment)  
and University Registrar

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## A Guide to Carleton University's Co-Curricular Record

Carleton University's Co-Curricular Record recognizes the "out-of-class" activities of students in a wide range of areas. Prior to documenting their co-curricular experiences, each student is required to reflect on their time spent in each activity by choosing from a set of learning outcomes. Learning Outcomes are used to identify transferable skills and personal growth areas that have been obtained by students participating in co-curricular record activity or programs. For administrators and faculty, learning outcomes represent a useful tool that can help to guide the development of programming and assessment. Carleton's learning outcomes are adapted from the Council for the Advancement of Standards in Higher Education. You are encouraged to ask students about their learning outcomes to better assess the learning and skill development they acquired from their co-curricular achievements.

### Effective Communication

- Able to write and speak coherently and effectively.
- Delivers presentations or performances.

### Leadership Development

- Demonstrates understanding of individual and group dynamics.
- Acts in a leadership capacity.
- Able to motivate and inspire group members.

### Collaboration

- Seeks involvement or opinions of others.
- Works cooperatively with others.
- Seeks meaningful feedback from others.

### Social Responsibility

- Raises awareness and knowledge within the University, Ottawa, or broader community.
- Champions or advocates for issues of concern.

### Organizing Initiatives

- Developing and implementing initiatives for the student body.
- Coordinate or delegates tasks to other committee or group members.
- Creates an effective web presence, through the creation of websites, and the use of social networks that meets the activity's goals and requirements.

### Appreciates Diversity

- Understands own identity and culture.
- Reflects on how thoughts, language and actions impact the development of supportive, and inclusive communities.
- Develops/implements activities that promote diversity within the Carleton community.

### Intellectual Growth

- Employs critical thinking in problem solving.
- Makes the connection between curricular and experiential learning.

### Enhance Self Awareness

- Acknowledges personal strengths and weakness.



**Student Experience Office**  
CARLETON UNIVERSITY

For more information about Carleton's Co-Curricular Record,  
please visit [www.carleton.ca/ccr](http://www.carleton.ca/ccr)

